



UMZIMVUBU

— LOCAL MUNICIPALITY —

ADVERTISING DATE: 05 October 2020

UMZ/20-21/DROPBOX(ICT)

SERVICE PROVIDER FOR SUPPLY AND DELIVERY OF DROPBOX LICENCE

Bidders are hereby invited to submit proposals/Quotations for service provider for supply and delivery dropbox licence as per specification.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 813 Main Street, Mt Frere** not later than **12h00 noon on 14TH October 2020**. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof. The municipality will not make award any award to a person or persons working for the state.

Enquiries: All technical enquiries may be directed to Mr S Cwati & Mr Mbukushe (SCM Manager) 039 255 8500 Mbukushe.Themba@umzumvubu.gov.za

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T Nota

813 Main Street or P/Bag X9020

MT FRERE

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GPT NOTA (MUNICIPAL MANAGER)

DROPBOX SPECIFICATION

SCOPE OF WORK

- a. Advanced feature
- b. Centralized admin console to view and manage all Municipal teams at once
- c. Unlimited storage
- d. Account Capture
- e. Network control
- f. Enterprise mobility management (EMM)
- g. Domain Insights
- h. Advanced training for users and ICT
- i. 24/7 phone support
- j. File locking
- k. Smart Sync
- l. Document watermarking
- m. Dropbox Paper admin tools
- n. 3 year subscription
- o. 3 user platform



Manager Corporate Services

Mrs. T T Madotyeni-Ngcongca